



Nature Day Camp - Co-Counselor

Pay Rate: Starting at \$14.00 hr

Schedule: Monday - Friday, up to 25 hours per week; weekend and occasional evening work may be required. **THIS POSITION WILL RUN JUNE 1-AUGUST 21, 2026.** There is the potential for a contract extension if organizational need requires it.

Education and Experience Requirements:

- Must be at least 18 years old
- High school diploma or GED is required.
- At least one (1) year of college-level course work in biology, natural history, earth science, elementary education, or related fields is highly preferred.
- Previous experience communicating and interacting with children individually and in a group setting preferred.
- The successful candidate will be able to demonstrate their experience and competence in oral and written communication, and will be familiar with Michigan plants, animals, and their ecology.
- Fenner Conservancy reserves the right to utilize equivalencies where deemed appropriate with regard to education and experience requirements.

Knowledge, Skills and Abilities Requirements:

- Knowledge of general ecology.
- Knowledge of outdoor skills such as camping, hiking, birding, fishing, and other similar topics.
- Knowledge of the principles and practices of group communication.
- Knowledge of general office procedures and policies.
- Skill in the use of various pieces of office equipment.



- Skill in facilitating groups of children in an outdoor setting.
- Ability to deliver interpretive programming for day campers.
- Ability to assist camp volunteers.
- Ability to communicate effectively, both verbally and in writing.
- Ability to effectively teach children about environmental topics.
- Ability to proactively identify tasks that need to be accomplished and work independently to ensure their completion.

Physical Capacity Requirements

This position requires the ability to walk, speak, hear, lift, carry, finger dexterity, and visual acuity. It also requires the ability to lift 10 pounds with occasional lifting of up to 40 pounds. Reasonable accommodations will be provided, if necessary, for individuals with disabilities who can perform the essential job functions of the assignment.

Environmental Conditions of Position

The work associated with this position will occur in both the office environment and the outdoor environment in all kinds of weather and in uneven terrain.

Essential Position Functions

Under the direct supervision of the Education Director, the Nature Day Camp Co-Counselor will undertake the following responsibilities:

Programmatic (75%)



- Assist Nature Day Camp Counselors and administrative staff in the development and delivery of environmental education programs for Fenner's, Nature Day Camp participants
- Coordinate and operate Fenner's Nature Day Camp, Aftercare Program.
- Teach camp programs and activities as needed.
- Operate and assist with daily camper admission and registration procedures.

Administrative (20%)

- Janitorial, clerical and office duties
- Opening, staffing, and closing the nature center and camp area, as well as various types of computer work
- Provide assistance to parents and the public in person, on the phone, and via the internet

Other Duties as Assigned (5%)

- This Position Description does not include all tasks that may be completed in this position. Duties may be added, removed, or modified at any time.